



**State of Delaware
Office of Management & Budget
Statewide Benefits Office**

STATE EMPLOYEE BENEFITS COMMITTEE

Request for Proposal for a Fertility Benefits Third-Party Administrator

ADDENDUM #1

August 16, 2019

DHR2001-Fertility

1. The first paragraph under the table on Page 19 is revised as follows:

The SEBC will use the information contained in each bidder's proposal to determine whether that bidder will be selected as a finalist and for contract ~~negotiations~~preparation. The proposal the SEBC selects will be a ~~working-binding~~ document. As such, the SEBC will expect the proposing firm to honor all representations made in its proposal.

The paragraph now reads:

The SEBC will use the information contained in each bidder's proposal to determine whether that bidder will be selected as a finalist and for contract preparation. The proposal the SEBC selects will be a binding document. As such, the SEBC will expect the proposing firm to honor all representations made in its proposal.

2. Paragraph 9 on Page 32 is revised as follows:

Proposal Opening – To document compliance with the deadline, the proposals will be date and time stamped upon receipt. Proposals will be opened only in the presence of State of Delaware personnel. There will be no public opening of proposals, but a public log will be kept of the names of all vendor organizations that submitted proposals. The list will be posted on www.bids.delaware.gov. In accordance with ~~Executive Order #31 and~~ Title 29, Delaware Code, Chapter 100, Freedom of Information Act, the contents of any proposal ~~will that are not be disclosed to competing vendors prior to contract execution~~part of the public record will not be disclosed. Proposals become the property of the State of Delaware at the proposal submission deadline.

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